



POSITION ANNOUNCEMENT

- Position:** Practical Nursing Instructor, ANC Blytheville Campus
- Division:** Nursing, Allied Health & HPER
- Qualifications:**
- Unencumbered license as a Registered Nurse in the State of Arkansas or Compact State of residence.
 - Bachelor's degree in nursing preferred. Associate Degree in Nursing required with intent to complete the Bachelor's Degree in Nursing.
 - Minimum of two years of Nursing experience with experience in nursing education preferred.
- Reports to:** Director of Practical Nursing
Dean of Nursing, Allied Health, and HPER
- Position Description:** The full time Practical Nursing Instructor position is a 10.5 month appointment beginning in the Fall semester each year. Practical Nursing Instructors team-teach in their assigned course(s) providing both classroom and clinical instruction across the full curriculum of the Practical Nursing Program. Instructors are responsible for direct supervision of students in the classroom, laboratory and in their assigned clinical rotation for each course as indicated.
- Job Responsibilities:** *Duties of the Practical Nursing Instructor include but are not limited to:*
1. Is guided by the College and Practical Nursing Department mission statement in striving to implement the Nursing Department's philosophy of nursing education.
 2. Follows established academic policies and procedures of the College that facilitate instruction, administration and student well-being.
 3. Adheres to assigned clinical agency's policies and procedures.
 4. Provides formal classroom instruction that support the student learning objectives identified for each course assigned.
 5. Demonstrates appropriate lesson planning and preparation.
 6. Adheres to the Clinical Faculty Guidelines for assigned course.
 7. Develops and maintains an environment conducive to effective learning.
 8. Utilizes effective teaching methodologies in classroom instruction to include use of technology to enhance student learning.
 9. Provides clinical instruction and supervision to assigned students in both the clinical lab and clinical facilities as assigned.
 10. Evaluates student progress in the classroom, clinical lab and clinical facility and provides written evaluation reports as requested by the supervisor in a timely manner.

11. Demonstrates effective interpersonal relations and communication skills with students, staff, faculty, and all college employees.
12. Provides academic advising of assigned students, assists with advising pre-nursing students and registration process as assigned.
13. Serves on college committees and teams as appointed.
14. Participates in the Systematic Plan of Evaluation, completing assessment data of nursing courses and student learning outcomes as assigned; submitting results to the PN Director in a timely manner; sharing outcomes with the nursing team.
15. Participates in selection of textbook, library resources, audio-visual, computer software, equipment, and other teaching materials.
16. Participates in the development and review of course syllabi, first day handouts, student handbook, etc.
17. Attends and participates in reconvening activities, divisional and departmental faculty meetings.
18. Provides input into the budget process for the Practical Nursing Program.
19. Maintains an annual evaluation portfolio of teaching and professional activities that demonstrates professional growth and maintenance of clinical competencies in areas of instructional responsibilities.
20. Cooperates with other members of the Practical Nursing faculty and staff in planning instructional goals, objectives, and methods of instructional delivery.
21. Responsible for maintaining updated, unencumbered license to practice in Arkansas or Compact State.
22. Involvement in student recruitment and retention-related activities.
23. Assume other responsibilities as assigned by the Practical Nursing Program Director or the Dean of Nursing, Allied Health, & HPER.

Salary: Salary is determined by education and experience as defined on the Faculty Placement Schedule. A generous fringe benefits package is included.

Application Deadline: Review of applications will begin immediately and continue until the position is filled. Interviews may occur throughout the application period.

Application Procedure: To apply, send completed ANC application, letter of interest, resume, references, and transcripts/certifications to:

**Office of Human Resources
Arkansas Northeastern College
P.O. Box 1109
Blytheville, AR 72316-1109.**

or email to anc-hr@smail.anc.edu For more information, call (870) 762-3121.

Applicants applying for position requiring a license, certificate, and/or educational attainment beyond the high school level will be required to provide the official documents prior to being approved for hire.

Date of Announcement: March 12, 2019

ANC is an affirmative action, equal opportunity employer.