

Mold Maintenance Technician

RESPONSIBILITIES: Here is a list of duties that are typically performed by people in this position. It is not intended to list all duties & responsibilities. Individual agreements may be made between a supervisor and employee to modify this list.

- Schedule mold repair
- Schedule mold PMs
- Work with production for weekly job service
- Weekly production meetings for mold issues
- Support Kaizen activities
- Develop contacts for outside services
- Follow applicable EMS/QMS policies, procedures, and work instructions
- Reduce Interval problems through continuous improvement
- Molds PM and PM record management
- Mold repair and repair record management
- Engineering change and mold modification
- Develop weekly job schedule
- Housekeeping, tool and spare parts management
- Complete jobs in a safe, timely and efficient manner.
- May require working off hours on occasion.
- Plastic injection mold background

Skills Preferred:

- High School Degree or equivalent
- 3 or more years die shop experience
- Hilo license
- Basic math
- Basic writing skills
- Strong communication skills
- Positive attitude towards work and other team members
- SPC knowledge
- Basic electric, welding-Tig strong
- Blue print reading
- Die drawing reading
- Mold repair or making equipment skills (milling machine, lathe, surface grinder).
- Measurement tool knowledge
- CAD CAM knowledge
- Understanding of the company Environmental Management System /Quality Management System.

Physical Requirements:

- Must be able to stand for up to 12 hours per day
- Must be able to use both hands
- Must be able to grasp/grip parts, knives, nippers and foam 4-6 times per minute, up to 12 hours per day
- Must be able to twist, bend and lift 10-20 times per hour
- Must be able to climb a 4-6 ft step ladder, 4-6 times per hour
- Must be able to lift up to 30 lbs., 8-10 times per hour

If this document is not read from BOS database consider uncontrolled.

Revision History
Date 9-30-11 : Release
4/10/12: Change